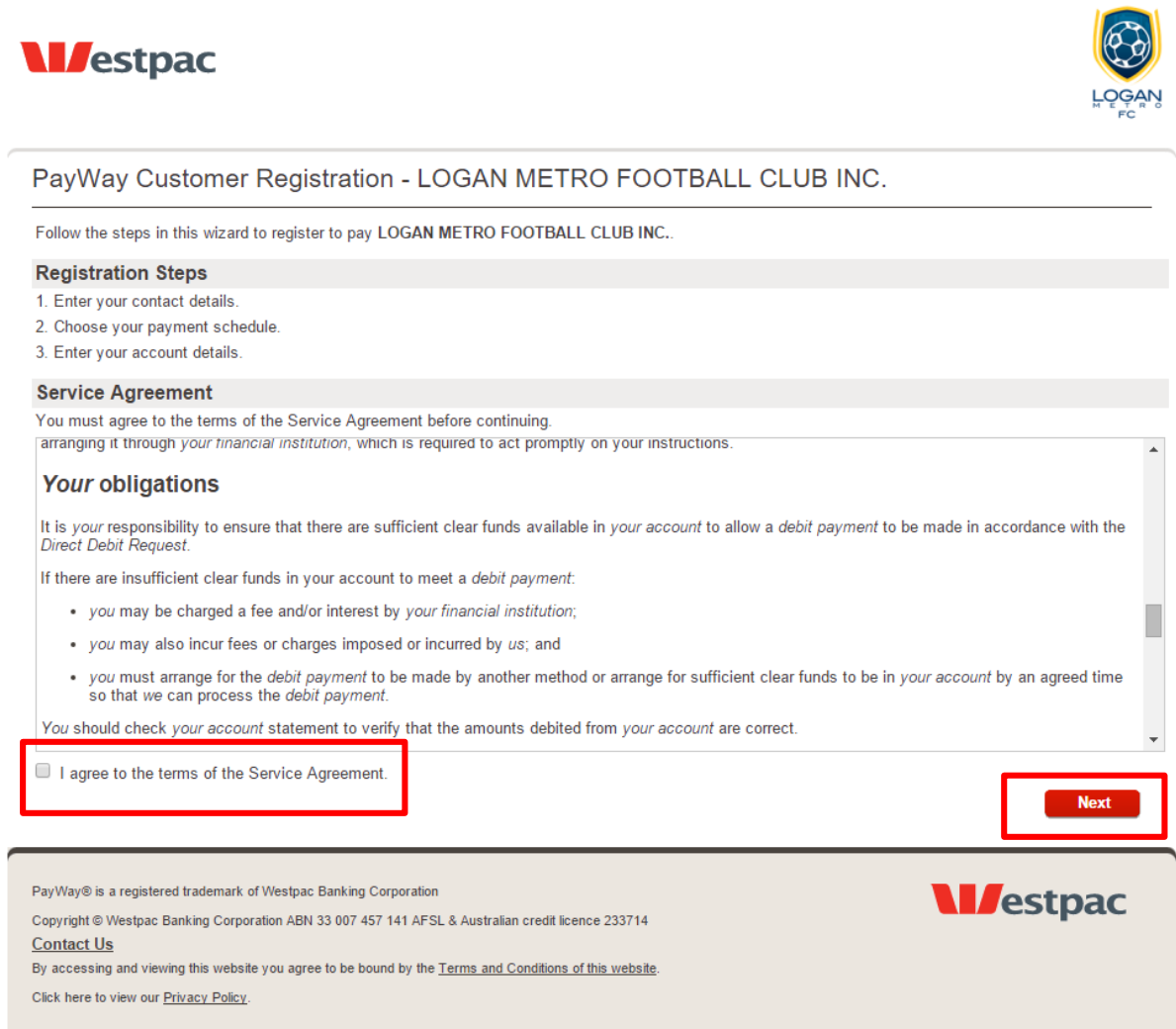



User Guide: How to Sign up for a Payment Plan

After clicking on the link provided in the LMFC website, you will be re-directed to another page where you will be able to sign up for a payment plan. You do not have to be a Westpac customer to sign up. You can setup Direct Debit via credit/debit card or via your bank account.

Follow these steps to sign up:

1. Read the Service Agreement and once you are happy and agree to the terms select the box that says "I agree to the terms of the Service Agreement" and click "Next".



Westpac 

PayWay Customer Registration - LOGAN METRO FOOTBALL CLUB INC.

Follow the steps in this wizard to register to pay LOGAN METRO FOOTBALL CLUB INC.

Registration Steps

1. Enter your contact details.
2. Choose your payment schedule.
3. Enter your account details.

Service Agreement

You must agree to the terms of the Service Agreement before continuing.
arranging it through *your financial institution*, which is required to act promptly on your instructions.

Your obligations

It is *your* responsibility to ensure that there are sufficient clear funds available in *your account* to allow a *debit payment* to be made in accordance with the *Direct Debit Request*.

If there are insufficient clear funds in your account to meet a *debit payment*:

- you may be charged a fee and/or interest by *your financial institution*;
- you may also incur fees or charges imposed or incurred by *us*; and
- you must arrange for the *debit payment* to be made by another method or arrange for sufficient clear funds to be in *your account* by an agreed time so that we can process the *debit payment*.

You should check *your account* statement to verify that the amounts debited from *your account* are correct.

I agree to the terms of the Service Agreement.

Next

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Westpac

2. Enter your personal details and click "Next". **All fields are required.**
 - a. Full Name
 - b. Email Address (to receive the receipts for your weekly payments)
 - c. Phone Number
 - d. Address



PayWay Customer Registration - LOGAN METRO FOOTBALL CLUB INC.

Enter your contact details below.

Step 1 - Your Contact Details

* Customer Name:

Email Address:

Automatically email receipts

Phone Number:

Address:

City:

State:

Post Code:

Back

Next

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3. Select your Payment Method: **“Credit Card or Direct Debit”**. This screen will display the details of the payment plan: the amount to be deducted each week and the number of payments for the plan. Click **“Next”**.



PayWay Customer Registration - LOGAN METRO FOOTBALL CLUB INC.

Customer Name: Elsa Yanes

Step 2 - Payment Schedule

Standard Plan: SeniorWomen
Date of First Payment: 25 Jan 2016
Frequency: Weekly
Number of Payments: Stop after 18 payments
Payment Amount (AUD): 25.00 x 18 = 450.00

* Payment Method: Credit Card
 Direct Debit

Back

Next

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4. Enter your Credit Card (Only Visa or MasterCard accepted) or Bank Account Details depending on the selection made on the previous step. See the explanation on the format to use for the field next to it on the right hand side of the screen. Click "Next".





PayWay Customer Registration - LOGAN METRO FOOTBALL CLUB INC.

Customer Name: Elsa

Step 3 - Credit Card Details


* Cardholder Name: Name on credit card



* Card Number: Accepted Cards:  

* Card Expiry Date: / eg 05/09

* Card Verification Value: [More Information](#)

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PayWay Customer Registration - LOGAN METRO FOOTBALL CLUB INC.

Customer Name: Elsa


Step 3 - Bank Account Details

* Account Name: Name of account holder

* BSB: eg 032-123

* Account Number: This account will be debited

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5. Review the details entered are correct. Enter the verification code displayed in the box and click **“Save”**. If the code is unclear click the **“Generate a new verification code”** link to generate a new code.

Contact Details

Customer Name:	Elsa Yanes
Email Address:	elsa@loganmetrofc.com
Send Email Receipts:	Yes
Phone Number:	07 3333 3333
Address:	11 West St
City:	Brisbane
Post Code:	4000

Payment Schedule

Standard Plan:	SeniorWomen
Date of First Payment:	25 Jan 2016
Frequency:	Weekly
Number of Payments:	Stop after 18 payments
Payment Amount (AUD):	25.00 x 18 = 450.00
Total Payment Amount:	AUD 450.00

The total amount this customer will pay


Bank Account

Account Name:	Elsa Yanes
BSB:	111-111
Account Number:	111111111

Security Check

Verification:

Enter the verification code below



Unclear? [Generate a new verification code.](#)

6. A confirmation page will be shown after your details have been saved. An email confirming the details of your plan and a receipt of your first payment will be sent to your nominated email address.

On this page you can download your Direct Debit Request Agreement by clicking on the **“Direct Debit Request and Service Agreement”** link. **NOTE:** To view the Direct Debit Request document you will need to have Adobe Reader 5.0 or above installed on your computer.

You can also print the receipt by clicking on the **“Print Receipt”** button. A pop-up will appear and you will need to select your printer.

If you wish to go back to the LMFC website you can click the **“Return to Logan Metro Football Club”** button.

Click the **“Close Window”** button to leave the page.

PayWay Customer Registration - LOGAN METRO FOOTBALL CLUB INC.

Your details have been saved.

Contact Details

Customer Number:
Customer Name:

Payment Details

Approved* - Transaction Approved

[What an Approved status means](#)

Receipt Number: 1666038018

Bank Account:

Transaction Date/Time: 25 Jan 2016 21:54 AEDT

Transaction Amount: AUD 25.00

Settlement Date: 27 Jan 2016

*Note: Transactions may be declined by your bank for three banking days after they were processed.

You may wish to download and print a copy of the [Direct Debit Request and Service Agreement](#) 

[Close Window](#)

[Print Receipt](#)

[Return to LOGAN METRO FC](#)



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